

**SOUTH CAROLINA PUBLIC RECORDS ASSOCIATION**  
**BOARD OF DIRECTORS MEETING**  
**Avista Resort North Myrtle Beach**  
**February 21, 2018**

**Present:** Board Members - Andrew Bigony, Joe Onessimo, Yvonne Feaster, Valerie Powell, Pam Ragland, Karen Greene, and Debbie McDaniels. Guests - Christine Berdeguez, Ketra Carmicheal, and Pat Lauterbach

**Absent:** (Excused) Angie Kennedy and Carolyn Smith.

The meeting was called to order at 1:30pm by Andrew Bigony.

**Minutes:** Copies of the January 2018 board meeting minutes were presented by Valerie Powell. After review, a motion was made by Joe Onessimo that the minutes be approved. It was seconded by Karen Greene and unanimously approved by all.

**Finance:** In Angie Kennedy's absence, Andrew Bigony advised that the January financial statement is not yet completed. The January 2018 financial statement will be presented at the April 2018 board meeting.

**Exhibitors:** Karen Greene advised there is nothing to report at this time.

**Membership:** Debbie McDaniels advised there is nothing to report at this time.

**Awards:** Yvonne Feaster advised there was nothing to report. She did advise that she is receiving information from the different regions regarding workshops and network luncheons.

**Regions:** Andrew Bigony advised that the Regions have been busy. The Upstate Region and Pee Dee Region are both conducting workshops during the month of March. Upstate Program Coordinator Ketra Carmicheal advised the board about the upcoming Upstate Region Workshop coming up on March 14<sup>th</sup>. The Pee Dee Region's workshop is to be held on March 8<sup>th</sup>. Andrew Bigony is scheduled to speak at both. The Coastal Region has a network luncheon scheduled for March 16<sup>th</sup>.

**Website:** Pam Ragland advised that since the last meeting she has updated the President's Message, updated the MidState regional officers, posted all of the October minutes, and posted information regarding the upcoming network luncheon and workshops. She advised that the problem with IE has been resolved. Pam also shared several website statistics with the board and guests in attendance.

**Annual Conference/By-Laws/Elections:** Joe Onessimo advised that he has met with the Avista Resort staff to address the problems with the restaurant service. He advised that during the 2018 conference there will be 3 buffet dinners offered. There will be one on Wednesday night in the restaurant, Thursday's lunch in the ballroom, and Thursday night in the restaurant. He advised that he wanted to make sure that the same buffet meals were not being served at all three meals and read off the different meal buffet lists provided by Avista restaurant staff. He advised that he had provided restaurant staff a copy of the comments left by 2017 conference attendees regarding the restaurant wait times. Joe also advised that there were no bylaw changes at this time. He advised that there will be four elections/reelections to the board this year. They include the positions currently held by Debbie McDaniels, Joe Onessimo, Valerie Powell, and Angie Kennedy.

**Old Business:** None.

**New Business:** Valerie Powell presented the idea that the board should consider raising the money amount provided by SCPRA for network luncheons. It is currently \$7.00 per person. This amount was set due to being the state per diem for lunch. Due to this, Joe Onessimo said that we should not raise it as the state per diem for lunch has not changed. Valerie asked if the SCPRA is bound to follow the state government per diem or are non profit organizations allowed to set their own rate. Andrew Bigony advised that he would check with the county attorney on rules as a non profit organization and get back with the board on the answer.

There being no further business to discuss, a motion was made by Valerie Powell that the meeting be adjourned, seconded by Yvonne Feaster and unanimously approved by all. The next Board Meeting will be held on February 23, 2018 at the Avista Resort.

Immediately following the board meeting, the 2018 Conference Planning Committee began their meeting.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Valerie M. Powell". The signature is written in dark ink and is positioned below the typed name.

Valerie M. Powell  
Secretary