

**SOUTH CAROLINA PUBLIC RECORDS ASSOCIATION
BOARD OF DIRECTORS MEETING
Avista Resort North Myrtle Beach
February 23, 2018**

Present: Board Members - Andrew Bigony, Joe Onessimo, Yvonne Feaster, Valerie Powell, Pam Ragland, Karen Greene, and Debbie McDaniels. Guests - Christine Berdeguez, Ketra Carmicheal, and Pat Lauterbach

Absent: (Excused) Angie Kennedy and Carolyn Smith.

The meeting was called to order at 9:15am by Andrew Bigony.

The board met after the conclusion of the Planning Committee's meetings to discuss the plans established for the 2018 conference. Andrew Bigony advised that he is waiting to hear back from Marcus Lattimore regarding his availability for opening speaker. He also went over the list of speakers that the planning committee discussed during the planning workshop. Andrew advised the registration gifts had been chosen. A lunch bag and pocket calendars with pens will be given for a total cost of \$1052.90. Joe Onessimo made a motion to approve the registration gifts and cost, it was seconded by Yvonne Feaster and unanimously approved by all. Joe advised that the planning committee opted to offer a banquet this year. The banquet will consist of a buffet meal, entertainment (DJ) and dance floor. The DJ will be a cost of \$300 for 4 hours. The dance floor will be provided by the Avista Resort at a cost of \$400. Joe Onessimo made a motion to approve the funds for the DJ and dance floor, it was seconded by Karen Greene, and unanimously approved by all. Andrew Bigony made a motion to raise registration costs by \$10 this year; it was seconded by Joe Onessimo and unanimously approved by all. Karen Greene asked if the exhibitor fees were going to be raised as well. It was advised that they will not go up at this time. Pam Ragland went over the 2018 Annual Conference agenda. She advised the conference title: SCPRA: Securing, Controlling, Preserving, Recording, and Accessing your Records. It was determined that the Outstanding Region award will be awarded this year. Pam advised she needs bios, session titles, etc from each speaker for the conference brochure.

There being no further business to discuss, a motion was made by Karen Greene that the meeting be adjourned, seconded by Valerie Powell and unanimously approved by all. The next Board Meeting will be held on April 11, 2018 at the SC Dept of Archives and History at 10:00am.

Respectfully Submitted,



Valerie M. Powell
Secretary