

CONFERENCE REGISTRATION

Name: _____

Name on Badge: _____

Title: _____

Agency: _____

Address: _____

City, St, Zip: _____

Telephone: _____

Email: _____

Member #: _____

Registration Fees—Check all that apply

Registration Fee Member		\$150.00
Registration Fee Non-Member		\$185.00
Late Fee (after 10/17/18)		\$ 25.00
CEU		\$ 6.00
Guest Banquet Ticket		\$ 30.00
Total Fees:		

TO REGISTER: Mail this form with check by **Wednesday, October 17**. You may also email angie.kennedy@fdtc.edu and ask to be invoiced through PayPal. No “one-day” registrations.

Make checks payable to: SCPRA / PO Box 4162 / Florence, SC / 29502

Federal ID# 57-1034772

Securing, Controlling, Preserving, Recording, and Accessing Your Records

As Records Managers for public agencies throughout South Carolina, we are committed to ensuring the preservation of and access to records. Many are increasingly using electronic means to create, exchange, and store information. This year we are featuring two case studies from SCPRA Members. Get a head start on your next project!

WHO SHOULD ATTEND THIS CONFERENCE?

Records and Information Management professionals from the public and private sector, including state, county, municipal, public safety, court systems, schools, colleges and universities. Come to network and learn from others in your field.

REGISTRATION FEE includes access to exhibit area, educational sessions and materials, and 6 meals. (3 breakfast coupons, Tuesday night banquet, a dinner coupon and Thursday lunch with our vendors).

REGISTRATION CANCELLATION: must be received by October 17 to receive refund. Substitutions of the same fee category are encouraged in lieu of refunds.

QUESTIONS? Contact Debbie McDaniels, dmcDaniels@lex-co.com or Angie Kennedy, angie.kennedy@fdtc.edu.

Tuesday, October 23

3:00 PM Registration Open
(Registration will remain open throughout the Banquet)

7:00 PM Banquet , Awards, Door Prizes and Entertainment!

Wednesday, October 24

8:00 AM Registration Open

9:00 AM New Member Orientation—*Andrew Bigony/Basic Public Records—Carolyn Smith*

10:00 AM Connect and Reconnect— Meet & Greet Records Roundtable

11:00 AM Exhibitor Booths open and lunch on your own

1:00 PM Welcome & Announcements

1:15 PM Keynote Address: Senator Mike Fanning

2:00 PM Intermission: Visit Exhibitor Booths

2:15 PM Exhibitor Presentations

3:00 PM State of the State for Regions

4:00 PM “If You Build It, They Will Scan and Index: Implementing a City-Wide Electronic Document Management System”, *Meg Moughan, City of Charleston*

6:00 PM Dinner available in the Restaurant until 10:00 PM

7:00 PM After Hours Hospitality

Remember !

- ◆ *NEW This Year—Tuesday night Banquet and Entertainment*
- ◆ *When you register at the conference on Tuesday afternoon, you will receive a breakfast ticket for Wednesday morning!*
- ◆ *Be sure to join the “Networking Workshop” on Thursday afternoon!*
- ◆ *Watch your email for additional information on a fun social networking activity!*
- ◆ *Please bring your business cards to the conference!*

Thursday, October 25

- 8:00 AM Registration Open
- 8:30 AM “Electronic Records at SCDAH”, *Morgan Jones-King and Bryan Collars, SCDAH*
- 9:30 AM Intermission: Visit Exhibitor Booths
- 10:00 AM “Eating the Giant Pie: A Case Study in Digitization”, *Lindsay Rambow, Town of Hilton Head*
- 11:00 AM “Forensics: From The Field To The Lab”, *George Weeks / Emily Campbell Smith, York County Sheriffs Office*
- 12:00 PM Lunch in Exhibitor Hall, Exhibitor Drawings
- 1:30 PM “Human Trafficking”, *Elliott Daniels, Murphy & Grantland, P A*
- 2:30 PM Intermission
- 3:00 PM Region Meetings
- 4:00 PM Networking Workshop
- 6:00 PM Dinner available in Restaurant until 10:00 PM
- 7:00 PM After Hours Hospitality and Networking

Friday, October 26

- 8:30 AM Special Interest Group Sessions: Law Enforcement, Government, Schools & Universities
- 9:30 AM Intermission
- 10:00 AM Closing Session: “Box of Bad Habits”, *Heather South, Western Regional Archives*
- 11:00 AM Business Meeting and Closing Remarks
- 12:00 PM Board Meeting

The South Carolina Public Records Association was organized as a means to provide a network of people for the advancement and improvement of records and information management in the public sector.

SCPRA reserves the right to use photos of conference participants for publicity purposes.

Lodging:

The Avista Resort is located on the oceanfront at 300 North Ocean Boulevard in North Myrtle Beach. Hotel Suites are very reasonably priced as follows:

I Bedroom Condo Ocean View: 1 King, Murphy Bed, Jacuzzi Bath	\$68.00
I Bedroom Condo Ocean View: 2 Doubles, Murphy Bed, Sofa Sleeper	\$71.00
I Bedroom Condo Ocean Front: 1 King, Murphy Bed, Jacuzzi Bath	\$78.00
I Bedroom Condo Ocean Front: 2 Doubles, Murphy Bed, Sofa Sleeper	\$73.00

These rates do not include 29.11% combined sales tax and resort fees, and are net, non-commissionable. Group rates are good three days before and after conference dates. Call 877-238-4487 to make reservations, and use Group Code 2276099. Be sure to make your reservations as soon as possible!



Follow SCPRA on the web at www.scpa.org and on Facebook at www.facebook.com/SouthCarolinaPublicRecordsAssociation.

*Securing,
Controlling,
Preserving
Recording,
Accessing
Your Records*

October 23-26, 2018
The Avista Resort
North Myrtle Beach, SC

Featuring:

Senator Mike Fanning
South Carolina State Legislature

Meg Moughan
City of Charleston

Morgan Jones-King & Bryan Collars
South Carolina Department of Archives & History

Lindsay Rambow
Town of Hilton Head

George Weeks & Emily Campbell Smith
York County Sheriffs Office

Elliott Daniels
Murphy & Grantland, P A

Heather South
North Carolina Department of Cultural Resources